



## September 2018 Newsletter

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Dear Parents and Students,

I am so excited about the new dance year at Covington Dance Company!! Classes are set to begin the week of September 10! We are celebrating 12 years of dance at CDC this year! You should have received the welcome letter, class schedules and dance attire requirements via e-mail. Please contact me if you did not receive your welcome packet. I will send monthly newsletters to the e-mail address you provided on the registration form and they will also be posted online at [www.covingtondancecompany.com](http://www.covingtondancecompany.com). If e-mail is not good for you, or if your change e-mail addresses please let me know ASAP.

### **Holidays/ Cancelled Classes:**

I do not follow ALL of the Tangipahoa Parish School System's Holidays. We close for Halloween, Thanksgiving, Christmas, Mardi Gras and Easter Holidays. Extreme weather situations will be monitored and closures are determined on a case by case basis. If I decide to close the studio, I will send an e-mail to all parents and it will also be posted on our Facebook and Instagram pages.

The studio will be closed on the following dates this year:

- Halloween- October 31
- Thanksgiving-November 19-23
- Christmas/ New Year- December 24-January 4
- Mardi Gras- March 4-8
- Spring Break/Easter- April 22-26

### **Automatic Debit Tuition Payments**

If you would like your tuition to be automatically debited each month, please return the attached form with a voided check. You will need to pay for September then, I can have October-May set up to withdraw automatically. I also accept Cash and Check payments. I have locked drop boxes for payments located by the front door and also in the lobby. Checks should be made out to Covington Dance Company. Any returned checks will result in a \$25 NSF fee.

### **Tuition/Late Fees:**

Tuition is due on the first of each month. A \$10 late fee will be automatically added to your account, if not paid by the 10<sup>th</sup> of each month. (*Tuition for September is due the first week of classes.*) **If your account is more than two months past due, your dancer will not be allowed in class until your account is caught up. Once removed from class, you will have one week to catch up on fees. After that week, the spot will be filled with someone on the waiting list for the class.**

### **Perfect Attendance Policy:**

Students who attend every class during the year will receive a trophy at the 2:00 recital for perfect attendance. **There are NO MAKEUPS for Perfect Attendance.** If a child misses for any reason, it will be counted as an absence. **Any dancer that is 15 minutes late to class will be marked absent.**

### **No Food or Drinks in the Studio:**

Please remember that only water bottles are allowed in the studio or waiting area.

Thank you for this opportunity! I am looking forward to a great year!!!